

**Approved Action Note of the meeting of the Short Life Working Group (SLWG) – Pay held on Thursday 29 September at 1400 hrs in City of Glasgow College, Cathedral Street, Glasgow.**

**In Attendance**

Charlie Montgomery	Staff Side
Pam Currie	“ “
John Kelly	“ “
Jim O’Donovan	“ “
David Alexander	Management Side (Chair)
Margaret Cook	“ “
Steve Hall	“ “
Stuart Thomson	“ “
John Gribben	Management Side Secretary
David Belsey	Staff Side Secretary

**Facilities Time**

The EIS requested confirmation that all colleges had agreed to the EIS request for facilities time related to the SLWG activities.

Confirmation of the agreed facilities time was given from West College Scotland, City of Glasgow College and Glasgow Kelvin College.

**Chair**

It was agreed that the Management Side would chair the first meeting and thereafter the chair will rotate, with an action minute being recorded.

**SLWG Remit & Membership**

The remit for the SLWG was agreed. SLWG discussions will conclude by the scheduled NJNC meeting on 27th October 2016.

It was agreed both Sides prior notification of attendees at SLWG meetings.

**Action: All**

**EIS Response to Management Side Paper Lecturer Salary Point Migration and Harmonisation**

The Chair responded to each points raised by the Staff Side. Points of agreement were recorded (Points 1,3,4,7, 8). All other points were noted. It was agreed that there needs to be consistency for staff in the new pay scales.

**Base Line Data**

The Management Side confirmed that it would share data collected on un-promoted and promoted lecturer scales. The data set can then be jointly validated.

The Management Side agreed to circulate the data prior to the next meeting.

**Action: Employers’ Association**

**Date of next SLWG Meeting**

It was agreed to hold the meetings at City of Glasgow College, City Campus. The dates of the meetings are: **Thursday 6 October (0900-1200) and Thursday 13 October (0900-1200).**